

Clinical Evaluation Process Description

- Process will be managed by department faculty coordinators.
- 16 evaluators will be identified with goal to collect 8 evaluations (inclusive of the Division Chief or Chair).
- Evaluator names can be generated in 2 ways:
 - EPIC Clinical Care Network Analysis - most departments will use this method
 - Lists are accessible online via my.MED – departments will search for candidate's name in excel database.
 - Each faculty member will have a list of up to 50 peers in the data set with associated email addresses.
 - The list is generated as follows:
 - the candidate has had 15 or more interactions with a faculty peer (can be multiple interactions with same patient or single interactions with multiple patients) AND
 - the peer falls in the top 5 most common interactions within the peers primary specialty i.e. only the top 5 most frequent oncologists will appear.
 - Once the list is generated, the candidate may delete 5 names leaving 45 on the list.
 - The candidate can provide up to 3 additional names if they feel the list is not representative. The candidate may identify 3 of the 15 who will receive a questionnaire.
 - The department will then indiscriminately select 12 from the list to receive a questionnaire along with the Division Chief or Chair.
 - Independent lists - for Radiology, PLM and other exceptions
 - Candidates will identify 15 *faculty colleagues* to receive evaluations. List must:
 - include peers with whom the faculty candidate has *numerous patient interactions*.
 - be *broadly distributed*, i.e. not all from candidate's division or even department.
- All evaluations will be collected electronically and anonymously through a web based platform.
- All data will be presented in an aggregated report that will include means and frequency distributions.
- Reports will be accessible for coordinators to provide to D-COAPs for consideration.
- Reports will be submitted within dossier for PSOM and University review.